



## **Food Services Café Cook & Hospitality Team Member**

**Full-time | Permanent Position**

**40 Hours per Week**

Hello! We are Centre Street Church, committed to making an impact on people's lives, our communities and in the world. How do we do that? By leading people to Jesus and helping them become fully devoted followers of Christ. That's the driving purpose behind everything we do.

Though we are a large church, at our core we are a network of small communities. These small communities function as extended families that support and challenge one another through discipleship. All of these communities networked together make us united as one large church that gathers weekly for worship over 10 services across 5 campuses.

We are looking for a **Food Services Café Cook & Hospitality Team Member** to join us on this exciting journey God has us on.

If you have a heart for using your skills and abilities to make a difference in people's lives, and are excited about how your experience can help us accomplish our mission of introducing people to Jesus and helping them become fully devoted followers of him, we would love to talk to you.

The Food Services Café Cook & Hospitality Team Member supports the mission of Centre Street Church by creating welcoming, Christ-centred spaces through food, hospitality, and service. This role involves food preparation, barista and café operations, customer engagement, volunteer leadership, and support for a wide range of ministry and event-based food service needs, including on-site catering, off-site functions, BBQs, and special events.

### ***Primary Duties and Responsibilities:***

- Cook meals and prepare food items according to CSC recipes and quality standards.
- Perform line cooking, baking, and prep duties in a clean, food-safe environment.
- Operate café equipment (espresso machines, ovens, etc.) and perform barista duties.
- Ensure a high level of cleanliness, food safety, and sanitation compliance at all times.
- Support event and café planning by proactively preparing food and managing stock levels.
- Rotate stock, monitor inventory, manage food waste, and use excess products efficiently.
- Build and foster a strong sense of team among staff and volunteers.
- Support food service delivery across CSC campuses as needed.



- Prioritize daily and weekly tasks effectively to meet ministry and operational deadlines. Provide excellent customer service and be a positive, welcoming presence for guests.
- Lead and coach volunteers in their roles, creating a supportive, Christ-honoring environment.
- Ensure all CSC and AHS food service policies and procedures are followed.
- Help attract, empower, and retain volunteers by creating a joyful and purposeful environment.
- Oversee and manage café supply orders (groceries, beverages, baked goods, etc.).
- Maintain inventory awareness and ensure stock is utilized efficiently across ministries.
- Inspect and verify incoming product deliveries, addressing any discrepancies.
- Collaborate with other food services staff to coordinate ingredient and menu planning.
- Plan seasonal menus as part of the café team.
- Coordinate and support CSC catering contracts—up to 1,000+ annually.
- Respond to ad hoc catering and event food requests, including staff or ministry functions.
- Support CSC community events (e.g. BBQs, large gatherings, special functions).
- Collaborate with various ministry areas to understand and fulfill their food service needs.
- Research and evaluate potential new menu items (cost, prep time, sustainability, etc.).
- Lead training in areas such as food prep, customer service, and volunteer engagement.
- Regularly review and assess the quality of food, service, and volunteer experience.
- Contribute to the CSC Food Services Strategic Plan.
- Provide general safety and kitchen training to new volunteers.

### ***Core Skills/Experience:***

- Hospitality or food service industry experience preferred.
- Excellent organizational, multi-tasking, and time management abilities.
- Professional and dependable with strong attention to detail.
- Comfortable working in a fast-paced environment with shifting demands.
- Strong communication and leadership skills; able to coach and direct volunteers.
- Familiarity with Microsoft Office (Word, Excel, Outlook, PowerPoint, etc.).
- Willingness to learn and adapt to new skills or technologies. Experience in discovering, developing and deploying volunteers.
- Excellent communication skills
- Exceptional organizational and time/self-management skills
- Possess a strong curiosity to learn and ask crucial questions.
- Excellent interpersonal skills and ability to respectfully deal with conflict using the principles set out in Matthew 18.



- Flexible and adaptable.
- Ability and/or experience of working in a collaborative team environment.
- Ability to problem-solve/troubleshoot “on the fly.”
- Detail-oriented and ability to complete tasks quickly and effectively.

### **Work Schedule**

This is a full-time hourly role (40 hours/week), with a flexible schedule that may include:

- Weekdays, evenings, weekends.
- On-call or extended hours during peak ministry seasons or special events.

Time off may not be granted during the following periods due to ministry priorities:

- Christmas Production Weekend.
  - Christmas Eve Services.
  - Good Friday Services.
  - Easter Services.
  - Special staff events (e.g., mid-June, late August).
- Advance notice will be given for any major schedule shifts.

### **Physical Demands & Working Conditions**

- Ability to lift 40–50 pounds.
- Repetitive bending, squatting, lifting, and reaching.
- Extended periods of standing in a warm, fast-paced kitchen environment.
- Fine motor skills and dexterity for handling kitchen tools and café equipment.
- Safe operation of commercial kitchen equipment.
- Compliance with CSC, AHS, and OHS safety standards.
- Occasional desk and computer work.

### **Qualifications:**

- Understand, support, and live out CSC’s membership covenant and statement of faith.
- Be a model to others of what it means to be a fully devoted follower of Christ.



- Willingness to commit to and uphold CSC's Human Resources Policies, Code of Conduct, Confidentiality Agreement, Job Performance Expectations, Staff Values Based Behaviours, Lifestyle Agreement and Staff Expectations.
- Possesses spiritual gifts of hospitality, service, and administration.
- If married, demonstrates a strong and healthy marriage and family, with spousal commitment to their calling into ministry and spousal involvement in the life of CSC as a participating member.

***If you can check all the boxes above, we want to hear from you! Please apply by completing our CSC Employment Application [CSC Employment Application](#) , sending it along with your resume and cover letter to [careers@cchurch.ca](mailto:careers@cchurch.ca)***