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## Global Ministries Director

### Full-Time Position- 40 hours per week

Hello! We are Centre Street Church, committed to making an impact on people's lives, our communities and in the world. How do we do that? By leading people to Jesus and helping them become fully devoted followers of Christ. That's the driving purpose behind everything we do.

Though we are a large church, at our core we are a network of small communities. These small communities function as extended families that support and challenge one another through discipleship. All of these communities networked together make us united as one large church that gathers weekly for worship over 11 services across 5 campuses.

We are looking for a **Global Ministries Director** to join us on this exciting journey God has us on.

If you have a heart for using your skills and abilities to make a difference in people's lives locally and around the world -and are excited about how your experience can help us accomplish our mission of introducing people to Jesus and helping them become fully devoted followers of Him - we would love to talk to you!

#### ***Primary Duties and Responsibilities:***

- Faithfully champion Global Ministries in leadership and engagement with CSC campuses and ministries and CSC partners.
- Ensure that a strong prayer ministry is undergirding the work and partnerships of CSC Global Ministries.
- Ensure that an annual Strategic Ministry Plan and budget is crafted, approved and pursued toward the expression of the 5 Guiding Principles within Global Ministries and the life of CSC.
- Develop and steward systems and policies within global ministries.
- Support and build the ministry of Global missions at CSC through volunteer leaders and volunteer teams.
- Facilitate one-time funding and new partner applications.
- Provide high level leadership in short term teams, prayer, and global workers care team
- Facilitate learning environments for CSC Leadership and Congregants and Mission Partners.
- Develop and implement a communications strategy that will serve the mission's cause among – staff, volunteers, CSC congregants, agency and global worker personnel.



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- Oversee the uniform care of agencies, including local agencies in cooperation with Centre for the City.
- Have awareness of, and functioning within, the parameters CRA directs for Canadian churches.
- Plan and co-ordinate events, projects opportunities and partnerships that will strengthen and benefit the ministry of our partner churches, global workers and associate agencies with other departments and regionals (examples: Global Mission weekends, regional prayer/awareness dinners, and more).
- Maintain relationships with Global Ministry partners for new initiatives.
- Communicate with national and international agencies and long-term global workers for encouragement and accountability.
- Ensure a yearly ministry assessment conversation with each partner occurs.
- Identify and celebrate stories from CSC's ministry partners and associates and individuals, and in participation with Communications advance the story through various media such as video, print, web and live interview.
- Steward the Global Ministries budget.
- Manage the annual missions calendar.
- Oversee the Ministry Health report.
- Liaise between CSC ministry teams on behalf of ministry events and volunteer needs.
- Implement the Missions Policy Handbook and recommend changes as needed.
- Provide general administrative oversight to the Global Ministries Department, including booking allocation for internal and external missions requests, communication procedures, mailbox management, Rock and general administration.
- Maintain a presence during weekend worship services.
- Presence at all major missions and outreach events.
- Be able to communicate comfortably in a congregational setting.
- Remain informed about current missions trends and news.
- Participate fully in the life of the CSC staff contributing to the staff life in a positive and godly manner.
- Actively participate in staff meetings, retreats, organizational development days, all-team days, membership meetings and special events designated by Senior Leadership as required.
- Perform other duties as requested from time to time.



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***Core Skills/Experience:***

- Proficient in Microsoft Office (Word, Excel, Outlook, Teams).
- Demonstrated team player that is organized, efficient, systems oriented, and dedicated to excellence.
- Experience in and passionate about discovering and developing volunteers.
- Exceptional organizational and time/self-management skills.
- Possess a strong curiosity to learn and ask crucial, insightful questions.
- Excellent interpersonal skills and ability to respectfully deal with conflict using established organizational principles.
- Flexible and adaptable to the fast paced ministry environment.
- Ability and experience working in a collaborative team environment.
- Ability to problem-solve/troubleshoot and make quick decisions "on the fly."
- Detail-oriented and have the ability to complete tasks quickly and effectively.

***Qualifications:***

- Be willing to travel as necessary.
- Have access to a personal vehicle is required to travel to multiple campuses.
- Understand, support and live out CSC's membership covenant and statement of faith.
- Be a model to others of what it means to be a fully devoted follower of Christ.
- Willingness to commit to and uphold CSC's Human Resources Policies, Code of Conduct, Confidentiality Agreement, Job Performance Expectations, Staff Values Based Behaviours, Lifestyle Agreement and Staff Expectations.
- If married, demonstrates a strong and healthy marriage and family, with spousal commitment to their calling into ministry and spousal involvement in the life of CSC as a participating member.

***If this sounds like you, we want to hear from you! Please apply by completing our CSC Employment Application [CSC Employment Application](#) , sending it along with your resume and cover letter to [careers@cchurch.ca](mailto:careers@cchurch.ca)***