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Mid-Week Discipleship (Awana) Coordinator | Bearspaw Campus

Hourly Casual up to 7 hours a week

Hello! We are Centre Street Church, committed to making an impact on people's lives, our communities and in the world. How do we do that? By leading people to Jesus and helping them become fully devoted followers of Christ. That's the driving purpose behind everything we do.

Though we are a large church, at our core we are a network of small communities. These small communities function as extended families that support and challenge one another through discipleship. All of these communities networked together make us united as one large church that gathers weekly for worship over 11 services across 5 campuses.

We are looking for a **Mid-Week Discipleship (Awana) Coordinator** to join us on this exciting journey God has us on.

If you have a heart for using your skills and abilities to make a difference in people's lives, and are excited about how your experience can help us accomplish our mission of introducing people to Jesus and helping them become fully devoted followers of him, we would love to talk to you.

Primary Duties and Responsibilities:

- Be present and actively involved when scheduled for Awana club nights, including Large Group Lesson Time, Game Time, and Small Group Handbook time.
- Discover and deploy new Awana Volunteer Leaders (following the established onboarding process).
- If scheduled, plan, develop, and implement the different elements of the Awana program each week. This includes the creation of engaging materials (i.e., graphics, video elements, presentation slides, discussion guides) for Large Group Lesson Time teaching.
- Coordinate with the CORE Logistics team/Midweek Discipleship Ministry Director regarding Awana handbooks, awards, uniforms, and resources for both large and small group applications.
- Creatively and passionately engage students (Puggles (Age 2), Cubbies (Age 3/4), Sparks (K- Grade 2), T&T (Grade 3 to 6), Trek (Grade 7 to 9), and Journey (Grade 10 to 12) through age-appropriate large group teaching and scripture-focused communication.



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- Connect meaningfully and effectively with children and facilitate their connection into a consistent Small Group for handbook progression and mentorship.
- Provide essential leadership to the Awana Volunteer Leaders during club experiences, including Bible Quiz, Grand Prix, Sparks Day Camp, Awards Celebration Dinner and other Awana weekend events or special theme nights.
- Lead engaging and impactful small group sessions, facilitating discussion, fostering spiritual growth, and encouraging participation among group members.
- If scheduled, provide leadership in mid-week preparation, including connecting with new kids/families, interviewing potential new volunteers, onboarding new volunteers, and scheduling volunteer teams.
- If scheduled, provide Leadership, in conjunction with the Central Campus Children Ministry Team, Midweek Discipleship Ministry Director and Core Team in the promotion, administration, and running of Awana-specific events (e.g., Awana Grand Prix, Award Ceremonies, and Theme Nights).

This includes:

- Design, creation, setup, and teardown of Awana Event Environments.
- Effectively leading a group of Volunteer Leaders throughout the Awana events and experiences.
- Preparation and implementation of the small group discussion/activity components.
- Preparation and leading of interactive elements such as games, icebreakers, or service projects.
- Logistics, administration, and implementation of all related material.
- Environment Management which includes ensuring the organization, cleanliness, and readiness of facility space for mid-week experiences.
- Complete assigned ministry projects that will be designed and implemented throughout the ministry year.



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Core Skills/Experience:

- Passionate about working directly with children (Puggles, Cubbies, Sparks, T&T, Trek and Journey) and the adult leaders who are investing in them.
- Capable/willing to be in front of large groups of children and volunteers (demonstrating strong communication skills during Volunteer Huddle Time and Large Group sessions).
- Demonstrate an understanding of diverse learning styles, best practices in children's engagement, appreciation for cultural diversity, and strategies for partnering with parents/guardians for mid-week discipleship.
- Ability to lead Adult Volunteer and Student Leader peers.
- Previous work with Children's Ministry or Awana would be a significant asset.
- Experience in discovering and developing volunteers to serve as small group leaders, hospitality team members, game directors, large group teachers (storytellers), and other administrative roles.
- Exceptional organizational and time/self-management skills, specifically regarding the coordinating of multi-program activities, managing materials, equipment, and group transitions to ensure seamless and engaging club experiences.
- Possess a strong curiosity to learn and ask crucial, insightful questions regarding discipleship and program effectiveness.
- Excellent interpersonal skills and ability to respectfully deal with conflict using established organizational principles (e.g., managing classroom behaviour or parent concerns).
- Flexible and adaptable to the dynamic and often fast-paced nature of Awana club nights and special theme nights.
- Ability and/or experience of working in a collaborative team environment with another ministry leads and the CORE team.
- Ability to problem-solve/troubleshoot and make quick decisions "on the fly" during ministry times.
- Detail-oriented and has the ability to complete tasks quickly and effectively, such as tracking handbook progress, award distribution, Organizing and preparing materials for club nights and events.



Requirements:

- Access to a personal vehicle is required to travel to multiple campuses.
- This role requires regular physical activity associated with ministry setup and takedown. This role must be able to:
 - Lift, carry, push, and pull equipment and furnishings on a regular basis.
 - Move large rolling cases and equipment carts across various indoor surfaces that weigh 40+ pounds.
 - Set up and dismantle tables, chairs, staging elements, signage, and related equipment required for ministry programming.
 - Perform frequent bending, kneeling, crouching, and reaching.
 - Stand and walk for extended periods of time (often several hours at a time).
 - Work in varied environments, including indoor ministry spaces as well as storage rooms.
 - Work in environments that may require quick transitions between tasks and locations.
- Understand, support and live out CSC's membership covenant and statement of faith.
- Be a model to others of what it means to be a fully devoted follower of Christ.
- Willingness to commit to and uphold CSC's Human Resources Policies, Code of Conduct, Confidentiality Agreement, Job Performance Expectations, Staff Values-Based Behaviours, Lifestyle Agreement and Staff Expectations.

***If sounds like you, we want to hear from you!* Please apply by completing our CSC Employment Application [CSC Employment Application](#), sending it along with your resume and cover letter to careers@cchurch.ca**