

# CENTRE STREET CHURCH

## APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR: \_\_\_\_\_ DATE: \_\_\_\_\_

### PERSONAL INFORMATION

Last name: \_\_\_\_\_  
 First name: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City, Prov/State: \_\_\_\_\_  
 Postal/Zip Code: \_\_\_\_\_  
 How long have you been at this address? \_\_\_\_\_

Are you legally entitled to work in Canada?

Yes  No

1. Have you ever been convicted of any crime?

Yes  No

If you answered **yes** to the above question, please provide additional information here:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\* NOTE:** a 'Police Information Check' (criminal records check) and an 'Intervention Record Check' (child welfare check) is conducted for ALL new CSC employees.

### CONTACT INFORMATION

Primary Contact Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Other: (optional) \_\_\_\_\_

### EMPLOYMENT HISTORY

Present occupation: \_\_\_\_\_  
 Name of organization: \_\_\_\_\_  
 Length of service: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Normal mode of transportation to work: \_\_\_\_\_

### CHURCH INFORMATION

Name of the church you are presently attending:  
 \_\_\_\_\_  
 City, Prov: \_\_\_\_\_  
 Name of Sr. Pastor: \_\_\_\_\_  
 Church Phone No: \_\_\_\_\_  
 Number of years: \_\_\_\_\_  
 Baptized:  Yes  No  
 Member:  Yes  No  
 Type of baptism: \_\_\_\_\_  
 Church reference contact:  
 Name: \_\_\_\_\_  
 Contact No: \_\_\_\_\_

Ministries you are currently involved in:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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### SPIRITUAL INFORMATION

Please describe your current walk with God:

- Seeker:** I have not yet personally trusted Jesus for the forgiveness of my sins. I am still seeking the truth.
- New/Young Believer:** I have recently become a Christian, and am excited about my new walk with Jesus.
- Stable/Growing Believer:** I am confident of God's faithfulness and his ability to accomplish his will in my life. I am involved in activities that contribute to my growth as a Christ-follower.
- Leading/Guiding Believer:** I have reached a level of maturity in my Christian faith, model faithfulness to Christ in all areas of my life, and am actively involved in leading others to a personal faith in Christ or to a deeper commitment to Him.

**\*\* See bottom of page 3 for additional employment criteria**

Please attach a separate biography no longer than two pages in length to share your Spiritual journey including:

- When you accepted Jesus Christ as personal savior.
- What changes Jesus has made in your life.
- How Jesus has been working in your life.
- Areas in your life that Jesus continues to work in.
- What you are doing now to know Jesus at a deeper level.
- Your personal philosophy of ministry (how has God equipped you for and why do you feel compelled to apply for this position?)

If you ran into someone today who asked you what you believe and why, on a scale of 1 (low) – 10 (high), how comfortable would you be to share your faith with that person? \_\_\_\_\_

Have you ever discipled a new believer?  Yes  No

List three of your spiritual gifts:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### ADDITIONAL EMPLOYMENT INFORMATION

**MEMBERSHIP:** It is a condition of employment for all employees to become members of Centre Street Church in accordance with established membership guidelines and policies. The 'Privileges, Rights and Duties of Membership' and other associated policies can be found in Section 2 of CSC General Operating By-Law No.1. Once a person has been selected as the successful candidate for a position, they will be required to complete an 'Application for Membership' prior to commencing employment with Centre Street Church.

I have read, understand and concur with the above requirements:

- Yes  No

**STAFF AND MINISTRY:** All employees of Centre Street Church are considered to be in ministry, regardless of position or professional status; therefore it is the current practice of Centre Street Church to employ only those individuals professing personal salvation through Jesus Christ and who demonstrate an active, living faith in Jesus.

I have read, understand and concur with the above requirements:

- Yes  No

**REQUIRED READING:** Please ensure you read and understand the following documents:

- CSC GENERAL OPERATING BY-LAW NO-1
- CSC LETTERS PATENT (Including Statement of Faith)
- CSC STAFF EXPECTATIONS FOR APPLICANTS
- CSC STATEMENT OF THEOLOGICAL PRINCIPLES AND MINISTRY PRACTICES

I have read, understand and concur with the above documents:

- Yes  No

Is there any reason you cannot comply with the any of the above?

- Yes  No

If **yes**, please identify and explain your specific concerns on a separate attached written document.

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**“What is the business of the church – why does the church exist?”**

Using essay or short-answer format, please share your understanding of this statement. (You may use the space below or provide a separate document – one page maximum)

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### APPLICATION PACKAGE CHECKLIST

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\***

- APPLICATION FOR EMPLOYMENT – all sections completed and **attached**
- CSC STAFF EXPECTATIONS FOR APPLICANTS – signed, dated and **attached**
- Current Resume – **attached**
- Biography – **attached** (2 pages maximum)
- References – four (4) references **attached** (2 work related, 2 personal)
- CSC GENERAL OPERATING BY-LAW NO-1 – **read** by applicant
- CSC LETTERS PATENT (Including Statement of Faith) – **read** by applicant
- CSC STATEMENT OF THEOLOGICAL PRINCIPLES AND MINISTRY PRACTICES – **read** by applicant

**Applicant’s Statement and Consent:**

The information contained in this application is correct to the best of my knowledge. I understand that any omission of material fact on this application, or provision of false information may be grounds for rejection of this application and/or termination of employment at Centre Street Church. I understand that my personal information will be held confidential by the professional church staff.

I understand that any employment offer I may receive from Centre Street Church is conditional and subject to verification of a clean ‘Police Information Check’ (criminal records check), an ‘Intervention Record Check’ (child welfare check), ‘Application for Membership’, and potentially a personal credit report, which I will be required to provide at my cost if requested.

I give consent to Centre Street Church to conduct reference checks using the information provided, including verification of academic credentials.

Applicant’s signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*PLEASE NOTE:** All employees of Centre Street Church are considered to be in ministry regardless of position or professional status, therefore it is the current practice of Centre Street Church to employ only those individuals professing personal salvation through Jesus Christ, who demonstrate an active, living faith in Jesus Christ and are living in obedience to His commandments as declared in the Holy Bible. Please do not submit an application if your lifestyle does not meet these conditions of employment.